



## Scottish Classic Motorcycle Club Constitution

1. **Definition:** The club shall be called the "Scottish Classic Motorcycle Club" hereinafter termed SCMC or "the Club". "SCMC" and "Scottish Classic Motorcycle Club" may be used interchangeably to describe the Club.
2. **Objectives:** The aims objectives of SCMC shall be:-
  - (a) to encourage the use and preservation of all classic motorcycles. In the absence of any agreed definition of 'classic', motorcycles shall be considered as classic after 15 years from the date of first registration, or date of manufacture.
  - (b) to report regularly to members upon the activities of SCMC; preferably by monthly newsletter, to organise club meetings, the Scotia Challenge and other relevant events and activities in support of 2(a)
3. **Management**
  - (a) SCMC shall be managed by a Committee consisting of elected officers, whose purpose will be to support the Objectives, and manage any other business relevant to the Club.
  - (b) The Club will hold assets, that may be monetary, property, leases, etc. and these assets will be managed in a responsible way by the Committee to further the objectives of the Club.
  - (c) Elected positions will include Chair, Treasurer, Secretary, Communications Officer and Scotia Challenge Organiser.
  - (d) There will always be a minimum of three elected officers in the Committee, but two or more positions may be held by a single officer, where insufficient candidates are elected.
  - (e) As Chair and Treasurer will hold fiscal responsibility for the Club's finances, these two positions may not be combined with each other, but may be combined with other positions.
  - (f) The Committee shall be elected by the membership present at the Annual General Meeting (AGM) or, where required, at an Extraordinary General Meeting (EGM).
  - (g) The Committee may choose to appoint, by mutual consent, additional officers, as required to support club activities. These additional appointed officers shall have voting rights in the Committee.
  - (h) For Committee Meetings, a quorum shall consist of no fewer than three officers, of which at least one will be the Chair, or in his or her absence the Treasurer.
  - (i) Committee members will give reasonable notice of resignation to the Chair.
  - (j) Members will be advised of vacant posts as soon as possible before the AGM.
  - (k) The retiring officers and other members of the Committee shall be eligible for re-election.
  - (l) SCMC officers shall be under the order of the Committee only. If a member has any cause for complaint about any Club officer, he or she shall bring the same before the Committee in writing, or by e-mail.
  - (m) The Committee shall have the power to alter this constitution, but no such alterations shall take effect until the same has been confirmed by 2/3 majority at the AGM or an EGM convened for the purpose of the said alteration.
  - (n) Officers may incur expenditure as described in the Schedule of Financial Delegation only. No expenditure outwith the remit of the Schedule will be reimbursed without approval of both the Chair and the Treasurer and at least one other officer.
  - (o) At Committee meetings and at general meetings a chair shall preside, and shall have an additional casting vote in the event of an equality of votes. The Club Chair will preside except





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where unable to attend, or where a conflict of interest may arise. In that case, a temporary chair will be proposed by and from, the remaining Committee members, and elected by majority vote of those attending the meeting.

- (p) At any AGM or EGM, twenty members shall form a quorum.

#### 4. Membership

- (a) Membership of SCMC shall be available to any person who supports the objectives of SCMC.
- (b) All members are subject to the regulations of the constitution and by joining SCMC will be deemed to accept these regulations and codes of conduct that SCMC has adopted.
- (c) The Committee shall have the power to request any member to resign or to terminate any membership with explanation, but for the purpose of this rule a vote of not less than two thirds of the Committee shall be necessary. Upon the termination of a membership under this rule the subscription paid for the current year may be returned wholly or pro rata at the discretion of the Committee. In the case of termination of membership, the Committee's decision shall be final.
- (d) All applications for membership shall be made in writing on the appropriate application form and shall be signed by the candidate.
- (e) The Club has the right to refuse membership, providing such refusal is neither discriminatory nor unlawful.
- (f) Membership Fee
- i. Membership Fees will be decided at the AGM.
  - ii. Subscriptions shall be for 12 months, from the 1st of January each year.
  - iii. Any member who has not paid the due subscription by the 31st March of the membership year shall be deemed to have terminated their membership.
- (g) Bona fide new members (i.e. not lapsed members who are rejoining) may pay the Membership Fee between the AGM and the year end, and receive membership until December of the following year.
- (h) The Committee has the power to award Honorary Life Membership of the Club to any member of not less than five years standing, who has, in the opinion of the Committee, rendered exceptional service to SCMC.
- (i) Honorary Life Members will not be required to pay any Membership Fee, and will have voting rights. The SCMC shall maintain a list of members awarded Honorary Life Membership.

#### 5. Annual General Meeting (AGM)

- (a) A general meeting of SCMC will be held in every year not later than the last day of October to transact the following business:
- i. To receive and, if approved, to adopt a statement of SCMC accounts from 1<sup>st</sup> October to 30<sup>th</sup> September.
  - ii. To consider and, if approved, sanction any duly made alterations of the Constitution.
  - iii. To elect and appoint the officers and other members of the Committee.
  - iv. To deal with any matter which the Committee desires to bring before the members.
  - v. To deal with any matter which a member or members desire to bring before the AGM, having given two months prior notice of the matter to the Chair in writing or by e-mail.
  - vi. Notice convening the AGM shall be sent to the members not less than one month before the meeting. The preferred means of communication will be by e-mail, although post may





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be used for those without e-mail.

### 6. Extraordinary General Meeting (EGM)

- (a) An EGM may be convened at any time by the Committee and shall be convened within two months from the receipt of a requisition in writing, signed by not less than 15 members, and specifying the object of the meeting for any of the following purposes:
- To consider, and if approved, sanction any duly made alteration of the rules.
  - To deal with any special matter which the Committee may desire to place before the members.
  - To resolve the resignation of the Committee or to remove any member or members thereof from office and to fill any vacancy or vacancies caused thereby.
  - To deal with any special matter which the members requiring the meeting may desire to place before SCMC.
  - Notice convening an EGM shall be communicated in advance to the members, and shall specify the matters to be dealt with.

### 7. General

- (a) Every member joining SCMC undertakes to comply with the Constitution and any refusal or neglect to do so, or any conduct damaging to SCMC or its members, shall render such member liable to expulsion. A member subject to such expulsion may be reinstated by a two thirds majority vote at an AGM or EGM of SCMC.
- (b) SCMC (this expression where the context so requires, including the Chair, Secretary, Treasurer, all other Committee members and ordinary members of SCMC) shall not be liable in any way whatsoever for any debts of any nature contracted by any club member of his own accord or jointly with any other member; even though such debts (whether of a temporary or of a continuing nature) shall have been entered into and contracted for, in the name of the said SCMC or on behalf of the said club, unless the same shall have first been put before the Committee or is within the limits described in the attached Schedule of Delegation.
- (c) A full copy of the Constitution shall be issued, if requested, to each member of SCMC on his application for membership being accepted in the usual manner.

### 8. Amendments to the Constitution

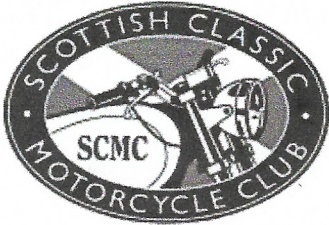
This constitution may be amended at an AGM or EGM by a two thirds majority vote.

### 9. Wind up of the Club

In the event that the Club should be wound up, for whatever reason, any remaining funds will be disposed of as follows:

- Payment to creditors of any outstanding amounts.
- Refund of annual membership fee to all current, paid-up members at the time of the wind up. In the event that there should be insufficient funds to refund the fee in full, the remaining funds will be divided equally between the current paid-up members.
- In the event that funds remain after the membership fees have been refunded, the balance shall be donated to charities as agreed by democratic vote of members attending an EGM. In the event of a tie in voting, the elected Chair shall have the casting vote.

### 10. Declaration:



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It is hereby certified that this document represents a true and most up to date version of the Constitution of The Scottish Classic Motorcycle Club.

### SIGNATURES

Chair: ..... *J Hyman* ..... John Hyman Date: 20.6.19

Treasurer: ..... *Derek Horne* ..... Derek Horne Date: 24.6.19

Secretary: ..... *Jake Beatson* ..... Jake Beatson Date: 14.06.19

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### Schedule of Financial Delegation

#### Events:

Where costs will be incurred by the Club in the execution of any event, then these costs will be submitted to the Committee for approval prior to committing to the event. The Committee will allocate a Budget for each event, and the Event Organiser will be responsible for organising the event within the agreed Budget.

#### Other Expenditure:

Officers of the Club may incur receipted expenditure **related only to genuine Club needs** as follows:.

- Up to and including £50 – no further authorisation required.
- Over £50 and up to and including £250 - Treasurer **or** Chair must authorise.
- Over £250 - Treasurer **and** Chair must jointly authorise.

A written record of justification will be created for any expenditure over £250, and this record will be retained by the Treasurer.

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